



1 BOARDS AND COMMISSIONS

2 KENTUCKY BOARD OF CHIROPRACTIC EXAMINERS

3 (Amendment)

4 201 KAR 21:041. Licensing; standards, fees.

5 RELATES TO: KRS 312.085, 312.095, 312.145, 312.175

6 STATUTORY AUTHORITY: KRS 312.019, 312.085, 312.095, 312.175

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 312.019(9) authorizes the Kentucky
8 Board of Chiropractic Examiners to promulgate administrative regulations consistent with KRS
9 Chapter 312, regulating the practice of chiropractic. This administrative regulation establishes
10 the procedures relating to application for licensure, license renewal, and fees.

11 Section 1. Initial Application. An applicant for initial licensure shall submit to the board:

12 (1) A completed New Licensee Application; and

13 (2) A nonrefundable application fee of \$350.

14 (3) If the initial applicant graduated from chiropractic school more than four (4) years ago,
15 proof of successfully passing the Special Purposes Examination for Chiropractic given by the
16 National Board of Chiropractic Examiners within the past six (6) months shall be submitted to
17 the board unless the initial applicant submits proof acceptable to the board of active practice un-
18 der a license in good standing in another state or jurisdiction. In determining whether to accept
19 proof of active practice, the board shall consider the following submitted by the licensee in writ-
20 ing:

21 (a) The number, or approximate number, of patients treated per week;

1 **(b) The practice location(s) and address(es) at which the licensee has practiced, and the**
2 **month and years of practice at each respective location; and**

3 **(c) Any relevant information the licensee may submit to show active practice.**

4 Section 2. Licenses. Each license by the board shall:

5 (1) Set forth the:

6 (a) Name of the issuing board;

7 (b) Name of the licensee;

8 (c) Number of license; and

9 (d) Date of the license issuance;

10 (2) Be signed by a minimum of three (3) members of the board; and

11 (3) Have the seal of the board affixed.

12 Section 3. License Renewal.

13 (1)

14 (a) Each licensee of the board shall annually renew the license on or before the first day of
15 March.

16 (b)

17 1. A licensee seeking active status shall:

18 a. Submit a completed Application for Annual License Renewal; and

19 b. Pay a renewal fee of \$250.

20 2. A licensee seeking inactive status shall:

21 a. Submit a completed Annual Inactive License Renewal Application; and

22 b. Pay a renewal fee of seventy-five (75) dollars.

23 (2) The amount of the restoration fee established by KRS 312.175(2) and (4) shall be \$250 per

1 year, or any part of a year.

2 (3) Continuing education requirements.

3 (a) Each active licensee shall complete at least twelve (12) hours of board-approved con-
4 tinuing education, with:

5 ~~[1. A minimum of six (6) hours of the required twelve (12) hours obtained at a live~~
6 ~~event, which is an event at which both the licensee and presenter are present in person;]~~

7 1. ~~[2.]~~ No more than eight (8) hours completed in a day; and

8 2. ~~[3.]~~ Proof of completion submitted with the Application for Annual License Renewal
9 upon request by the Board.

10 (b) A new licensee shall complete a two (2) hour jurisprudence course, provided by the
11 board, by the licensee's first renewal ~~[within one (1) year of the date of the licensee's initial li-~~
12 ~~cence approval]; but shall not otherwise be required to complete the continuing education re-~~
13 ~~quirements set out in (3)(a) above until after the licensee's first renewal and before the licensee's~~
14 ~~second renewal. [The course shall account for two (2) of the twelve (12) hours of continuing ed-~~
15 ~~ucation required by paragraph (a) of this subsection.]~~

16 ~~[(c) A new licensee shall complete the licensee's required twelve (12) hours of continuing~~
17 ~~education by the first relicensing period following the completion of his or her first calendar year~~
18 ~~in practice.]~~

19 (d) An inactive licensee may renew the inactive license without meeting the continuing ed-
20 ucation requirements required by this subsection.

21 Section 4. Activation of an Inactive License.

22 (1) To activate an inactive license, a licensee shall submit:

23 (a) A completed Application for Activation or Reinstatement of Kentucky License;

1 (b) The renewal fee required by Section 3(1)(b) of this administrative regulation;

2 (c) Proof that the licensee has met the continuing education requirements established by
3 Section 3(3) of this administrative regulation; and

4 (d) License verification from each state or jurisdiction from which the licensee has held a
5 license.

6 (2) If the licensee was inactive for more than four (4) years, proof of successfully passing the
7 Special Purposes Examination for Chiropractic given by the National Board of Chiropractic Ex-
8 aminers within the past six (6) months shall be submitted to the board unless the licensee submits
9 proof acceptable to the board of active practice under a license in good standing in another state
10 or jurisdiction. In determining whether to accept proof of active practice, the board shall consider
11 the following submitted by the licensee in writing:

12 (a) The number, or approximate number, of patients treated per week;

13 (b) The practice location(s) and address(es) at which the licensee has practiced, and the
14 month and years of practice at each respective location; and

15 (c) Any relevant information the licensee may submit to show active practice.

16 Section 5. Denial or Refusal of License. The board may deny or refuse to renew a license if an
17 applicant or licensee:

18 (1) Has a conviction for a felony or violation of any law involving moral turpitude; or

19 (2) Violates any of the provisions of KRS Chapter 312 or 201 KAR Chapter 21.

20 Section 6. Change of Address. Each licensee shall notify the board within ten (10) days of
21 each change of mailing address or place of business.

22 Section 7. Incorporation by Reference.

23 (1) The following material is incorporated by reference:

1 (a) Application for Licensure, DPL-KBCE-01, March 2023;~~["New Licensee Application",~~
2 ~~2016;]~~

3 (b) "Application for Annual License Renewal", DPL-KBCE-03, March 2023; [~~September~~
4 ~~2020;~~]

5 (e) ~~"Annual Inactive License Renewal Application", 2013;~~ and

6 (c)[~~(d)~~] "Application for Activation or Reinstatement of Kentucky License", DPL-KBCE-
7 04, March 2023[~~2013~~].

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10 Monday through Friday, 8 a.m. to 4:30 p.m.

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APPROVED BY AGENCY:

Handwritten signature in black ink, appearing to read "Dr. James England D.C." with a stylized flourish.

Dr. James England
Chair, Board of Chiropractic Examiners

Date: March 13, 2023